

# SHIPPING POLICY

Contact the Buyer immediately and do NOT process if there are any discrepancies on this Purchase Order (discontinued items, incorrect part numbers, pricing issues, incorrect pack quantities, etc...)

This order is tax-exempt as PDR is a certified reseller.

## DELIVERY

- Buyer shall have the ability to cancel all or part of the Purchase Order without penalty unless Seller provides written notification that the Purchase Order is non-cancellable.
- FOB (Freight on Board) Destination.
- No substitutions allowed.
- No incomplete shipments without advance Buyer approval.
- All boxes and/or pallets must be marked with the following:
  - Project name
  - Purchase order number
  - Part number
  - Quantity per box
- All items on this purchase order are subject to inspection. If any items are defective in material or workmanship, damaged in transit, or otherwise not in conformity with the requirements of this Purchase Order, Buyer shall have the right to either reject the items or require they be replaced at the expense of the Seller.

## BILLING

- Seller must reference the Purchase Order number on any invoice or packing slip.
- Seller's invoice and packing slip line items must be equivalent to the line items on Buyer's Purchase Order, including part number, description and quantity.
- Seller's invoice must exclude sales tax as Buyer is a certified reseller and will remit tax.
- For fastest processing, email PDF invoices to: [Invoices@PowerDesignInc.us](mailto:Invoices@PowerDesignInc.us)
- To inquire about payment status, email [AP@PowerDesignInc.us](mailto:AP@PowerDesignInc.us) or call (727) 497-3270
- Accounts Payable mailing address:

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